

WASH Specialist (In Schools), P-3, Bamako, Mali

Vacancy No: I-VN-2013-000252	Job Level: P-3
Duty Station: Bamako	Position#: 00071999
Country: Mali	Application Close: 21-Feb-13
Region: WCARO	Contract Type: Long-term Staff (FT)

Purpose of the Position

Under the guidance of the WASH Manager, accountable for formulation, design, planning, implementing, monitoring and evaluation and **coordination of WASH in Schools Programs in Mali** to ensure overall efficiency and effectiveness of the programme management, delivery and accomplishment of programme goals and objectives.

Key Expected Results

KEY END-RESULTS

1. Timely sectoral analysis, input, support and collaboration to the Situation Analysis and its periodic update made for effective programme planning, development and management, including emergency preparedness and response.
2. Knowledge management effectively promoted through drafting/finalizing key WASH sectoral programme documents and reports, sharing good practice, lessons learned, and knowledge/information exchange.
3. Quality of rights-based WASH programmes effectively promoted, and coherence, synergy and value added to programme management process through results-based management and strategies.
4. Sectoral work plan and activities formulated, implemented and monitored, ensuring alignment with the defined programme strategies and approaches. Programme monitored with special attention to gender/sex disaggregation of relevant indicators.
5. Programme delivery, evaluation and reporting carried out efficiently, rigorously and transparently in compliance with the established guidelines and procedures.
6. UNICEF's global goals effectively promoted through advocacy and policy dialogue in the WASH sector.
7. Proper and timely UNICEF and Government accountability ensured regarding supply, non-supply and emergency assistance as well as disbursement of programme funds for the WASH sector.
- 8. Effective communication and networking achieved through partnership and collaboration including support to the IASC WASH Cluster.**

MAJOR DUTIES AND RESPONSIBILITIES

1. Programme/project Planning, Development and Management.

Enhance effective programme, sectoral or inter-sectoral, planning, development and management by leading, guiding, coordinating and supporting the timely completion of the Situational Analysis and its periodic update through accurate and complete monitoring and analysis, and the timely preparation or finalization of sectoral input.

Ensure inclusion and delivery on sectoral leadership responsibilities including leadership and facilitation of the IASC WASH Cluster.

2. Knowledge Management.

Promote knowledge management by exchange of knowledge, information, situation analysis, experience or lessons learned; promote knowledge sharing and technical input or recommendations on major programme directions and on introduction of new initiatives in the country.

3. Rights-Based Programme with Results-Based Approach.

Promote the quality of rights-based WASH programme and programmes through participation in the formulation of programme/project goals, strategies and approaches. Bring coherence, synergy and added value to programme management processes using a results-based management approach to planning and design, implementation, monitoring and evaluation.

4. Sectoral Work Plan Development, Implementation, and Monitoring.

Takes primary responsibility for the development of the sectoral work plan and technical decisions as well as for project management, implementation and monitoring of assigned project/sectoral activity, in compliance with the defined project strategies and approaches. Support maintenance of information system for monitoring gender/sex disaggregated data.

5. Programme Management, Delivery, Evaluation and Reporting.

Ensure programme efficiency and delivery through a rigorous and transparent approach to evaluation. Participation in major evaluation exercises, programme reviews and annual sector review meetings with government counterparts. Ensure the preparation of annual WASH sector status reports.

Ensure adequate and transparent evaluation of emergency preparedness and response.

6. Promotion of UNICEF's Global Goals

Promote the organization goals of UNICEF through advocacy and policy dialogue through active engagement in communication, networking and participation at every opportunity inside and outside UNICEF, leveraging the strength of UNICEF mission, goals and programmes, and reference to the WASH strategy.

7. UNICEF and Government Accountability.

Coordinates with Operations and Supply staff on supply and non-supply assistance activities ensuring proper and timely UNICEF and Government accountability. **Certifies disbursements of funds, monitors and submits financial status reports to management in compliance with the regulations and guidelines.**

Advocate for due attention and support to be given to environmental and sustainable development issues (pertaining to WASH) in all sectors and line Ministries.

Ensure adequate attention is given to Disaster Risk Management, including emergency preparedness and response.

8. Communication, Collaboration, Networking and Partnership.

Collaborate with Communication and Programme Communication groups to ensure development of effective communication materials and strategies to support advocacy, social mobilization and emergency efforts.

Overall coordination with WASH colleagues, Regional Advisers and HQ

Officers. **Collaborate with other Project, Programme and Emergency Officers to ensure the integration of the project/sectoral programme with other sectors.**

Collaborate with the Operations and Supply Sections and Government authorities to establish

and maintain sound internal controls supportive of WASH programme or sectoral planning and implementation, to coordinate financial and supply management requirements as well as to ensure accountability.

Interact with Government and other partners, NGOs, UN and bilateral agencies in the different stages of WASH programme/project implementation to follow up on agreements and recommendations. Provide technical support and guidance on appropriate technical, financial and institutional capacity building measures to achieve WASH programme goals, including humanitarian response.

Qualifications of Successful Candidate

a) EDUCATION

Advanced university degree in one of the disciplines relevant to the following areas: Public Health, Civil Engineering, Mechanical Engineering, Geology, Hydrology, Sanitation Engineering, or a field relevant to international WASH related development assistance.

*A first university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of advanced university degree

b) WORK EXPERIENCE

Five years of progressively responsible professional work experience at the national and international levels in programme management, monitoring and evaluation, in a related field.

c) LANGUAGES

Fluency in English and French required.

Knowledge of the local working language of the duty station is an asset.

Competencies of Successful Candidate

i) Core Values

Commitment

Diversity and Inclusion

Integrity

ii) Core Competencies

Communication [II]

Working with People [II]

Drive for Result [II]

iii) Functional Competencies

Leading and Supervising [II]

Formulating Strategies and Concepts [II]

Analyzing [II]

Relating and Networking [II]

Persuading and Influencing [II]

Creating and Innovating [II]

iv) Technical Knowledge

a) Common Technical Knowledge Required

Methodology of programme/project management

UNICEF programmatic goals, visions, positions, policies and strategies.

Knowledge of global human rights issues, specifically relating to children and women, and the current UNICEF position and approaches.

UNICEF policies and strategy to address on national and international issues, particularly relating to conflicts, natural disasters, and recovery.

UNICEF emergency programme policies, goals, strategies and approaches.

b) Specific Technical Knowledge

Rights-based and Results-based approach and programming in UNICEF.

UNICEF programme policy, procedures and guidelines in the Manual.

Mid-Term Strategic Plan (MTSP)

c) Technical Knowledge to be Acquired/Enhanced

UN policies and strategy to address international humanitarian issues and the responses.

UN common approaches to programmatic issues and UNICEF positions

UN security operations and guidelines.

UNSECORD training for members of Security Management Team.

Remarks

Please note that Bamako, Mali is a non-family duty station.

UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organisation.